

**CITY OF WASHINGTON NOTICE OF REQUEST FOR STATEMENTS OF INTEREST
AND QUALIFICATIONS: Addendum #1
PROFESSIONAL ENGINEERING SERVICES FOR THE COMPLETION OF a 3rd PARTY ALTERNATIVE
ANALYSIS FOR FARMDALE CREEK TRUNK SEWER IN WASHINGTON, ILLINOIS, TAZEWELL
COUNTY.**

The following portions of the request should be amended as follows:

1. STATEMENTS DUE: 4:00 p.m. WEDNESDAY, **September 8, 2021**

2. The Critical dates have been shifted back as follows:

Selection will be made according to the following table:

RFQ/QBS placed on City Website	August 12, 2021
Due Date Statement of Interest/Qual.	September 8, 2021 at 4:00 P.M.
Selection Committee Ranks submittals	September 13, 2021
Selection Committee Interviews (If Necessary)	September 14-16, 2021
Committee informs highest ranked team and begin negotiations	September 17, 2021
Contract submitted to Council for approval	October 4, 2021
Executed Contract	October 2021

3. The **City may conduct interviews with up to the top three firms.**

4. The Criteria for Evaluation will now also include the following:

A) Qualifications of Firm:

- Success of Previous Projects
- Project Understanding
- Overall Gravity Sewer Design Experience

B) Project Management and Key Personnel

- Experience on recent projects of similar size and scope
- Ability to meet schedule and budget on similar projects
- Gravity Sewer Design Experience
- Professional Qualifications

C) Staffing and Workload:

- Staff Capabilities
- Workload capacity and ability to provide range of personnel for tasks

D) Analysis Methodology

5. The new scoring matrix will be as follows:

Criteria	Weight	Rank	Total
Qualifications of Firm	3	10	30
Project Management and Key Personnel	3	10	30
Staffing & Workload	2	10	20
Analysis Methodology	2	10	20
Total Maximum Points			100

** - Total Maximum Points Possible assumes that a team receives a best rank of 10 on all criteria. Ranks range from 0 points to 10 points and 0 points can be applied if the consultant's proposal omits a section.

6. The Selection Committee will be assembled from a combination of the following:

City Engineer

Director of Public Works

Utilities Superintendent

Planning and Development Director

Public Works Committee Chairman

Finance Committee Chairman